



Date: _____

**Parents' Right-To-Know
Teacher Professional Qualifications
Notice to Parents**

Teacher's Name: _____

Certification or Degree: _____

Teaching Assignment(s): _____

Student's Name: _____

Dear Parents/Guardians:

In accordance with the Elementary and Secondary Act (Title I, Section: 1112) PARENTS' RIGHT-TO-KNOW, Thea Bowman Leadership Academy is required to inform all parents when a teacher assigned to their child for more than four (4) consecutive weeks is not highly qualified.

We are notifying you that the above listed teacher(s) has not met the teacher professional qualification requirement at this time.

Thea Bowman Leadership Academy is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. If you have any questions or concerns, please feel free to contact the school principal.

Sincerely,

Marisa Simmons, Principal (K-12)
219-944-3100